



Rental Agreement

All customers and/or the representatives of any individual or group renting studios from Nex Gen Studios must first read and sign this Rental Agreement prior to the initial reservation.

It is the responsibility of the customer and or their representatives to inform the individuals renting the studios of the below terms and conditions. Nex Gen Studios is to be held harmless for any injuries that may occur on said premise. Nex Gen Studios is not responsible for any personal property that is stored on the premises.

A. Procedures

1. Upon entrance all customers must check in at reception. Payment must be made before occupying the studio unless prior arrangements were made with Management.
2. All customers must adhere to all Governmental and Fire Regulations. All stairways are to be kept clear of debris in compliance with governmental and fire codes.
3. Customers must arrive on time; time will not be extended for tardiness. Customers must vacate the studio on time or they will be subject to an additional charge.
4. It is the customer's responsibility to set up and, return to their original place, all equipment during their allotted time. This includes but is not limited to, chairs, tables, music stands, musical equipment.
5. All studios must be kept clean and free of debris. All trash should be put in the trash cans. Check that no personal belongings have been left behind. Nex Gen Studios is not responsible for any personal belongings left on the premises.
6. Hallways are quiet zones. No rehearsing or warming up in hallways. Keep all common areas free of debris and in a neat condition.
7. All pianos will be treated like they are yours; no food, drinks, purses, backpacks, clothing, etc. are to be placed on pianos. The cost to repair damage to a piano may be added to the cost of your reservation.
8. You must specify the of use of the studio you are renting. Use of any sound system must be approved by management.
9. Tap dancing is allowed with prior consent from management.
10. No black soled shoes are permitted inside of the studios.
11. Management reserves the right to move customers to a studio of either equal or greater in value or size with the same equipment.
12. Management reserves the right to remove anyone that violates this agreement and terminate the use.
13. Absolutely no alcohol is to be consumed on the premises.

B. Payment Policy

1. All payment must be received before use of the studio(s) unless prior arrangements have been made through Management. All customers will need to reserve a studio with a major credit card and pay before occupying the studio. This credit card will then be kept on file for the Customer. If the Customer does not pay the rental fee before the specified start time, their credit card will be charged the appropriate rental fee.
2. Reservations can be paid by the method of cash, cashier check or money order. Bankcards or major credit cards may be used, as long as, the amount due exceeds \$10.00. A customer who has maintained an account for more than 90-days may pay by business check; we will not accept third party checks. A returned check fee charge of \$50.00 plus the rental amount will be assessed against the credit card on file and checks will no longer be acceptable as form of payment.
3. Any deposits or monthly rental fees must be paid by the date stated on the invoice or the agreed upon date approved through the Management office.
4. No reservation is complete unless all deposit fees are received.
5. A payment made more than 5 days late will be assessed a late charge fee at 18% annually.

C. Cancellation Policy

1. Rental time of 1-2 hours requires no less than 48 hours notice for cancellation.
2. Rental time of 2.5-7.5 hours requires no less than 72 hours notice for cancellation.
3. Rental time of 8 or more hours in one reservation requires no less than a 7 day notice for cancellation.
4. Established customers who hold studios on a regular basis are required to cancel before the 15th of the month prior.
5. Any rental block of more than 5 days with a block of 6-8 hours per day requires no less than a 2 week notice for cancellation.
6. All Lockouts or Invoices totaling \$5000 or more must be paid 30 days prior and require a 30-day cancellation notice.
7. Cancellations for same day reservations are not permitted.

If the above timeline is not followed, Management reserves the right not to return any deposit refunds or issue a credit. The customer will be charged the full amount for the rental if the studio is cancelled late. All cancellations must be done by email during business hours.

Customer Signature: _____ Date: _____

Customer Name: _____
(Please Print)